

ST CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the March 8, 2016 Meeting

In Attendance:

Board Members:

Sheriff Richard Watson, Chairman
Fire Chief Donald R. Feher
Former Mayor George Chance
Mr. Michael Sullivan
Officer Michael D. Floore, Sr.
Mr. Kevin Elbe

Absent:

Ms. Carol Clark

Staff:

Herbert Simmons, 911 Executive Director
Kevin Kaufhold, 911 ETSB Attorney
Randy Randolph, ETSB Training Coordinator
Mary Muskopf, 911 ETSB Secretary

Others In Attendance:

Bryan Whitaker, St. Clair County EMA
Daryl Ostendorf, O'Fallon PD
Ed Cockrell, County Board

Sheriff Richard Watson called the meeting of the ETSB to order at 9:00a.m. on March 8, 2016 in the 911 ETSB Director's Office, 101 South 1st Street, Belleville, IL.

The meeting began with the Pledge of Allegiance.

Roll Call:

Richard Watson- present
Donald Feher- present
George Chance- present
Michael Sullivan- present
Carol Clark - absent
Michael Floore- present
Kevin Elbe- present

Public Comments– Board member Michael Floore thanked the board for his reappointment to serve another four year term.

County Board Member Ed Cockrell stated he had met with Dr. Debra Moore and Sue Schmidt at the County Board office regarding the bond issue. He was given a print-out of bond expenses as well as an amortization schedule and felt that everything was in order.

Mr. Cockrell also felt the Board should be approving payroll on a monthly basis. After further discussion the Board decided it would not be necessary since payroll was already budgeted in and there was no overtime being paid.

Approval of Minutes –Sheriff Richard Watsonasked for approval of the minutes for the February 9, 2016meeting. A motion was made by George Chance and seconded by Michael Floore to approve the minutes. The motion passed unanimously.

Attorney Report – Attorney Kevin Kaufholdreported on the legal background involving the consolidation plan and stated there was a change to the new rules that would allow counties such as ours to make a decision without recommendation to the Advisory Board upon simple notification by June 30th. Furthermore, the grant application must be applied for at the same time our plan is submitted. However, there is a January 1st through March 31st time frame in which to do so. Therefore, the application for the grant needs to be submitted before the end of the month. The actual plan does not need to be implemented until July of 2017.

O’Fallon PSAP manager Daryl Ostendorf asked about the costs that would be included in the grant application. Director Herbert Simmons stated he would be reporting on the subject later in his report. Mr. Simmons also stated the consolidation plan would become public knowledge once it has been approved by the Board.

Director’s Report:

Items for Information:

AT&T Project Update:Director Simmons stated AT&T made an offer of \$112,000 on the unused equipment which was rejected. He is still waiting for AT&T’s response and continues to hold payment for connectivity charges until that time. A meeting with AT&T to discuss all of these accounts as well as refunds that are due is scheduled for the following week.

Motorola Equipment Update:Director Simmons reported an invoice from Motorola for \$203,000 which they stated was for a gap in our contract period has been rejected due to the fact that negotiations took fourteen months to complete. The initial planning

meeting with Motorola was held and a tentative install schedule has been formulated beginning with CENCOM in April.

PSAP Consolidation Update: Director Simmons stated the revised grant application deadline was moved up to March 31st. The police chiefs from the PSAPs affected by this have been contacted and a copy of the application has been sent to them to be completed and returned to the ETSB for filing. However, the police chiefs stated the information could not be compiled before the March 31st deadline. The next attempt to request reimbursement would be January of 2017 and requests could go back four years to recoup some of the costs.

Also, consolidation negotiations continue between the city of Fairview Heights and O'Fallon and Chief VanHook hoped to have their consolidation completed by September of this year.

Also mentioned were Letters of Intent from the Dupon Police/Fire/EMS and St. Louis Downtown Airport Fire Dept. showing their intent to move to CENCOM for their dispatching services. Also covered were discussions with East St. Louis and Cahokia concerning their intent to remain PSAPs.

Board member Michael Floore asked what was required for the grant application if changes appear at a later date. Director Simmons stated we would just have to modify our consolidation plan.

Also under discussion was a letter to Mayor Jackson of Centreville concerning CENCOM's difficulties with Golden Gardens Fire Dept.

911 Surcharge Update: Director Simmons stated a check for \$131,622.33 was received for January 911 surcharge funds. The state has not yet processed the check for the February payment.

ETSB Call Handling Quality Improvement Changes: Director Simmons led a discussion concerning the reviewing of Police and Fire Calls for CENCOM and referred to samples of the initial reviews and how they are being scored.

Geolynx Server Project: Director Simmons gave an update on the Geolynx Server project and stated training for the new Geolynx Server project is scheduled at the end of the month. Once this training is completed for all PSAPs the anticipated Go-Live date would be the week of March 28th.

Covenant Communications Tower Lease: Director Simmons reported Covenant Communications has requested tower space on the Caseyville Tower site for re-broadcast of an FM radio station. A lease agreement with a monthly payment of \$1,000 is currently being negotiated.

Items for Action:

Modification of Payment Process for IDPH License Fees: Director Simmons requested the Board's approval to have the PSAPs assume responsibility for all IDPH license renewals and associated fees and also forward copies of updated licenses to the ETSB. There was a brief discussion concerning a question from Daryl Ostendorf regarding the testing required by the ETSB and the method, location of testing and costs involved.

A motion was made by Michael Floore and seconded by Donald Feher to require the PSAPs to pay for all IDPH license renewals and associated fees and also provide the ETSB with copies of updated licenses. The motion passed unanimously.

Board member Michael Sullivan asked for clarification on the location of the testing. Discussion ensued concerning IDPH licenses and EMD recertifications.

Ed Cockrell asked if there would be an amended PSAP agreement and Director Simmons confirmed there would be a revised agreement.

Items for Action:

PSAP Consolidation Plan Approval: Director Simmons led a discussion concerning the PSAP Consolidation Plan which will reduce the number of PSAPs from eight (8) to four (4) in order to comply with Public Act 99-0006. The Consolidation Plan is as follows:

- Belleville will remain a PSAP.
- Cahokia will consolidate.
(Cahokia PSAP will be relocated to the CENCOM PSAP)
- CENCOM will remain a PSAP.
- Centreville will consolidate.
(Centreville will be relocated to the East St. Louis PSAP)
- East St. Louis will remain a PSAP.
- Fairview Heights will merge with O'Fallon.
(Fairview Heights PSAP will merge with the O'Fallon PSAP and be relocated to the O'Fallon PSAP)
- O'Fallon will remain a PSAP.
- Scott Air Force Base remains open as a secondary and was not involved in the decision.
- Swansea will consolidate.
(Swansea PSAP will be relocated to the Belleville PSAP, the Fairview/O'Fallon consolidation or the CENCOM PSAP once an appropriate agreement is reached with the Swansea Village Board)

Sheriff Watson asked Daryl Ostendorf which dispatch center would actually remain open. He stated a consolidation study was done by Mission Critical and then elaborated on the reasons why the O'Fallon PSAP was found to be more accommodating.

Ed Cockrell questioned whether there will be a staffing increase as well as an equipment increase at CENCOM resulting from the consolidation. Director Simmons explained that with East St. Louis remaining a PSAP the increase would be minimal. There was also a question about who will be CENCOM's back-up and Director Simmons said he is currently working on the issue.

Daryl Ostendorf commented that when CENCOM had a bomb threat O'Fallon was able to page out Millstadt EMS for back-up.

Board member Donald Feher commented on Director Simmons early interaction with the leadership at the PSAPs in keeping them informed and up to date on the new law.

A motion was made by Kevin Elbe and seconded by George Chance to approve the PSAP Consolidation Plan. The motion passed unanimously.

Sheriff Watson asked Director Simmons to prepare a press release on the Consolidation Plan that was voted on and the reasons supporting the decision.

CENCOM Consolidation Grant Application: Director Simmons requested the Board's approval on the Consolidation Grant Application that was completed by staff to help off-set the costs of consolidation. The Grant funds requested amount to \$320,096.54.

A motion was made by Michael Floore and seconded by Michael Sullivan to approve the Consolidation Grant Application in the amount of \$320,096.54. The motion passed unanimously.

Audit Trail, Surcharge Report and Fund Summary -

Donald Feher commented that for the first time in months the January Fund Summary showed that there was less money spent than funds that were taken in and credited the staff for the outcome.

A motion was made by Michael Floore and seconded by Kevin Elbe to approve the February 2016 Audit Trail, Surcharge Report and January 2016 Fund Summary. The motion passed unanimously.

Old Business:

New Business:

Executive Session:

Public Comments:

Director Simmons reminded everyone that there was a Storm Spotter Class at Lindenwood University on Wednesday evening at 6:30 p.m.

Donald Feher stated St. Clair County EMA attended a National Weather Service session over in St. Louis County at which time recommendations were made regarding information they would like to see as well as information that was not beneficial to them.

Sheriff Watson commented on a training session he attended on "Why Teens Kill" and stated there would be another session at Lindenwood sometime in August. He will update the Board when the actual date becomes available.

Adjournment -Sheriff Richard Watson asked for a motion to adjourn the meeting. At 9:59 a.m. a motion to adjourn was made by Michael Floore and seconded by Michael Sullivan. The motion passed unanimously.

Respectfully Submitted,
Mary Muskopf

NEXT MEETING

**April 19, 2016
9:00 a.m.
101 S. 1st Street
Belleville, IL 62220**